**“Letter of Recommendation Request”**

April 27, 2011

Mr. Pickett/Teacher

Hampton Middle School

Dear Mr. Pickett

Thank you for writing a letter of recommendation for me. I would appreciate your writing the letter as early as your schedule allows; however, I will pick it up on May 7, 2011. Please address this letter to Mrs.Sandra Sulkey, the manager of the HMS Breakfast Café.

I am applying for the position of busser at the Breakfast Café. I am qualified for this position by my work at Burger king last year. So, I have some experience on this area. I studied in Hampton middle school, and Colegio Everest (my chilean school). I dominate two languages; spanish and english. I use to be involved on school activities like soccer. I am the president of the spanish club. I think that I will be a great contribution for the Breakfast Cafe.

Thank you for your time.

Sincerely,

Vicente Milic